

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AMENDMENT WITH THE CALIFORNIA ) Resolution No. 2018-0625  
DEPARTMENT OF PUBLIC HEALTH ) Agreement No. 26230-A  
)

UPON MOTION OF SUPERVISOR ENNIS, SECONDED BY SUPERVISOR SHUKLIAN, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD JULY 24, 2018, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, WORTHLEY,  
AND ENNIS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE



ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: Mary Rocello  
Deputy Clerk

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1. Approved an amendment with the California Department of Public Health Surveillance Research and Evaluation Branch (Tulare County Agreement No. 26230), for the HIV/AIDS Surveillance Program retroactive from July 1, 2016, through June 30, 2019, in an amount not to exceed \$85,137. This amendment was necessary due to program budget changes. This amendment is retroactive due to the timing of receipt of the amended contract from the State. It was impracticable for the Board to take action prior to July 1, 2016, due to the time needed to process, prepare, and submit the agenda item;
2. Found that the Board had authority to enter into proposed amendment as of July 1, 2016, and that it was in the County's best interest to enter into the amendment on that date; and
3. Authorized the Chairman of the Board to sign eight (8) copies of the amendment, Darfur Contracting Act Certification, and the Contractor Certification Clause.



**Health and Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** July 24, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Staci Chastain PHONE: 685-2285

**SUBJECT:** Approve an amendment with the California Department of Public Health

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve an amendment with the California Department of Public Health Surveillance Research and Evaluation Branch (Tulare County Agreement No. 26230), for the HIV/AIDS Surveillance Program retroactive from July 1, 2016, through June 30, 2019, in an amount not to exceed \$85,137. This amendment was necessary due to program budget changes. This amendment is retroactive due to the timing of receipt of the amendment from the State and due to the State's formatting requirements. It was impracticable for the Board to take action prior to July 1, 2016, due to the time needed to process, prepare, and submit the agenda item;
2. Find that the Board had authority to enter into proposed amendment as of July 1, 2016, and that it was in the County's best interest to enter into the amendment on that date; and
3. Authorize the Chairman of the Board to sign eight (8) copies of the amendment, Darfur Contracting Act Certification, and the Contractor Certification Clause.

**SUMMARY:**  
The California Department of Public Health Surveillance Research and

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Evaluation Branch, HIV/AIDS Surveillance Program provides precise and timely information necessary to identify ongoing patterns of infection and to measure the burden of the disease. HIV/AIDS Surveillance data provides essential information to describe and monitor trends in infection among geographic and socio-economic groups, plan programs serving affected communities, allocate resources, and develop policies that are more effective. The partnership with local health jurisdictions and health care providers, and HIV testing services are essential for HIV/AIDS surveillance in California.

The Tulare County HIV Surveillance Program uses data, reports, HIV epidemiologic profiles, and HIV prevention activities to assess the needs of the community. This information is utilized to ensure services are delivered appropriately within Tulare County. The estimated number of clients to be served through this agreement is 132 individuals.

This amendment is necessary due to program budget changes in personnel and program expenses. Budget line item shifts are needed in order to fully maximize the yearly-allocated grant amount. Although the department became aware of the need to shift budget line items in mid-2017 and requested an amendment from the State at that time, the amendment was not received from the State until mid-2018. Additionally, the State requires the amendment to reflect the original effective date of the agreement rather than the date the budget changes were implemented. Thus, the amendment is retroactive from July 1, 2016, rather than July 1, 2017.

This amendment has been approved by County Counsel. The following terms deviate substantively from the standard County boilerplate: 1) The County must sign first; 2) It is a multi-year amendment.

**FISCAL IMPACT/FINANCING:**

This amendment provides funding to the HIV/AIDS Surveillance Program, granted by the California Department of Public Health Surveillance Research and Evaluation Branch. The total amount payable under this agreement shall not exceed \$85,137 for the term of the agreement July 1, 2016, through June 30, 2019. The amount of \$28,379 will be budgeted in Fiscal Year 2018/2019 budget. The amount of \$28,379 was budgeted in each of the previous two Fiscal Years. This amendment was necessary due to program budget changes in personnel and program expenses. These shifts do not change the grant's original allocation amounts. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

This amendment increases our ability to meet the County's five-year strategic plan, specifically the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This program assists those in our communities by providing essential data to serve the infected population.

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**ADMINISTRATIVE SIGN-OFF:**



Karen M. Elliott  
Public Health Director

cc: County Administrative Office

Attachment(s) Amendment  
Dafur Contracting Act  
CCC-4/2017